

**Buckhorn Valley Metropolitan District #1**  
Meeting Minutes for Special Meeting of the Board of Directors

**Date:** Monday, October 7, 2024

**Time:** 4:30 PM

**Location:** Online Via Zoom

**Present:** Nicholas Richards, President  
Maxine Hepfer, Secretary/Treasurer  
John Hill, Asst. Secretary  
Anna Marie Ray, Asst. Secretary – absent, whose absence was excused

**Others:** David Fiore, Buckhorn Valley Metropolitan District #2 Board Member  
Angela Heuman  
Esmeralda Mejia  
Kimberly Martinez  
M Valdez  
Vanessa  
K Powell  
Michelle Caster-Viater  
Michael  
Luke Hoerig  
Christine Gazda, District Legal Counsel  
Sarah Shepherd, Circuit Rider of Colorado  
Sujata Trehan, Circuit Rider of Colorado

**I Call to order and Declaration of Quorum**

Director Richards called the meeting to order at 4:32pm. A quorum was declared as three Board members were present. Director Ray was not present, whose absence was excused.

**II Disclosure of Potential Conflicts**

No new conflicts were declared.

**III Approval of or Amendment to the Agenda**

The Agenda was approved by acclamation.

**IV Public Comment for items not on the Agenda**

Director Hepfer gave the Board and attendees an update on the mediation as well as the certification process for the District.

David Fiore noted that a neighbor had requested information prior to the meeting to formulate their questions.

**V Financial Items**

**A. Set meeting date for Hearing to Certify Accounts to Eagle County, if necessary**

Sarah Shepherd gave the Board an update regarding the certification process for delinquent accounts. All owners should have received an updated statement.

Eagle County has confirmed that the date to submit the list of certified properties is December 15<sup>th</sup>, 2024. A 30% charge will be added by the County. Discussion followed. The hearing for delinquent accounts will be held at the same meeting where the public hearing for the budget will take place.

**B. Budget Planning Discussion and Set meeting date for Budget Hearing**

Sarah Shepherd noted that the Budget Hearing meeting date needs to be finalized.

The Budget Hearing has been tentatively scheduled for **Tuesday November 19<sup>th</sup> at 6pm via Zoom**. The Budget will include a raise for the district operator and include a secondary staff member, plus other deferred repairs and maintenance items. Discussion followed.

The irrigation system will be turned off for the season around October 15 or 16 and a system blow out will occur between October 21-25<sup>th</sup>. The District will notify the community regarding these dates.

**C. Ratify Claims Payable for period through September 30, 2024**

Sarah Shepherd shared the claims from July to September 2024.

Upon motion by Director Hepfer and seconded by Director Hill, the Board voted 3-0 to ratify all claims, as presented.

**D. Review Invoices for Expert Services during legal proceedings**

Director Hepfer brought up an invoice for expert services during legal services. Discussion followed. The Board will review the invoice and continue the discussion.

**VI Administrative/Management Items**

**A. Approval of Minutes for the Special Meetings of: April 11, July 2, July 17, August 5, August 12, September 4, 2024**

Upon motion by Director Hepfer, and seconded by Director Hill, the Board voted 3-0 to approve the minutes as presented.

**B. Review Engineer Services Proposals**

Sarah Shepherd shared the single proposal received by the District. Director Hill noted that a local company would be preferred by the Metro District.

David Fiore noted that Buckhorn Valley Metropolitan District 2 has a vested interest in the Engineering firm hired for the District and would like to be included in the process.

Management will confer with legal counsel to extend the date for receiving proposals such that the Board can review the proposals at the Budget hearing and will share the new request for proposals with the Board and with Buckhorn Valley Metropolitan District 2 representative.

**C. Water system shut off date 2024**

As noted earlier, the water system will be shut off on October 15 or 16 with a system blowout to be scheduled on October 21-25<sup>th</sup>.

**VII Additional Board Member Items**

Director Hepfer noted that if the residents note any construction vehicle speeding they should inform the District so that we can follow up with the builders.

**VIII Legal Items**

**A. Litigation update (if any)**

No updates at this time.

**B. Executive session for a conference with the District's attorney for the purpose of receiving advice on specific legal questions under C.R.S. § 24-6-402(4)(b), specifically regarding pending litigation with Buckhorn Valley Metropolitan District No. 2 and utility costs incurred by the Eagle River Pump Station.**

Upon motion by Director Richards and seconded by Director Hepfer, the Board entered executive session.

Executive session began at 5:23pm.

Executive session closed at 5:50pm.

**C. Consider utility cost payments to the Eagle River Pump Station**

Sarah Shepherd shared the utility cost payments to Eagle River Pump Station. The District has requested to receive an invoice from Alison Perry related to the electric meter installation. Discussion followed. Related to the electrical bills, Director Hepfer noted that the Board should review this further and the District should request all previous electrical invoices from Alison Perry. The District only pumps in the summer at off-peak hours. Director Hill requested that the District request for all additional invoices, August-September 2024. Director Hepfer noted that the rate difference between peak and off-peak rates should also be reviewed.

**IX ADJOURNMENT: The meeting adjourned at 6:05pm by acclamation.**



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Signed by Secretary for the Meeting