

Buckhorn Valley Metropolitan District #1
Meeting Minutes for Special Meeting of the
Board of Directors

Date: Tuesday, July 2, 2024

Time: 1:00 PM

Location: Online Via Zoom

Present: Nicholas Richards, President
Maxine Hepfer, Secretary/Treasurer
John Hill, Asst. Secretary
Anna Marie Ray, Asst. Secretary – absent

Others: Christine Gazda, Garfield & Hecht
David McConaughy, Garfield & Hecht
Peter Kline, Circuit Rider of Colorado
Sarah Shepherd, Circuit Rider of Colorado
Sujata Trehan, Circuit Rider of Colorado

I Call to order and Declaration of Quorum:

Director Richards called the meeting to order at 1:03pm. A quorum was declared as three Board members were present. Director Ray was not present, whose absence was excused.

II Disclosure of Potential Conflicts:

No new conflicts were declared.

III Approval of or Amendment to the Agenda:

The Agenda was approved by acclamation.

IV Public Comment:

No public comment was made at this meeting.

V Legal Items:

A. Executive Session:

Upon motion by Director Richards to open Executive Session for a conference with the District's attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6402(4)(b), specifically regarding pending litigation with Buckhorn Valley Metro District No. 2.

The motion was seconded by Director Hill. The Board voted 3-0 to enter into Executive Session.

Executive Session began at 1:06 pm.

Executive Session concluded at 1:45 pm.

VI Financial Items:

A. Discuss Operations and Capital Repair planning needs

Sarah Shepherd gave the Board an update on the electrical issues with the pump. A filtration repair at the sports complex was also completed. The District should begin considering replacing the pump especially given the filtration issues with the current pump.

Director Hill noted that SGM is a local firm and proposed inviting them to be the District Engineer. Discussion followed.

Sarah Shepherd noted that management will be meeting with the District Operator to set up a 24-hour text number for residents to report emergencies. Management is also trying to set up health insurance for the District Operator. Director Hill noted that the District Operator needs an assistant. Discussion followed.

Sarah Shepherd noted that there are several unpaid invoices for 2024. Peter Kline noted that the District has some funds in reserve to pay for the Operator and the pump house issues. Discussion followed.

Upon motion by Director Hill and seconded by Director Richards, the Board voted 3-0 to approve paying current outstanding bills and to ratify bill payments paid to date for the period February to June 2024.

B. Set 2024 Budget Hearing Date and Planning Meeting, as needed

This item was postponed to the next meeting.

VII Administrative Items:

No additional items were presented.

VIII ADJOURNMENT: The meeting adjourned at 2:14 p.m. by acclamation.



Signed by Secretary for the Meeting